

# LONDON BOROUGH OF BRENT

## FORWARD PLAN OF KEY DECISIONS

for the period 3 March 2016 to 30 June 2016

The Council is required to give **28 days'** notice of Key Decisions to be taken by the Cabinet and council officers. Briefly, a Key Decision is defined by Regulations as a Cabinet decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards.

Decisions made by the Cabinet are subject to a call-in provision whereby a committee made up of councillors not on the Cabinet will meet to consider the decisions. Following this, the Cabinet will meet and take into account the recommendations of the committee and may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee are to be considered by the Cabinet can be obtained from Democratic Services.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended and will be published on the council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Democratic Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 1366 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter on listed or that a report should be considered in public, please email Democratic Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 1366 at least one week before the decision is to be taken. Your representations and the council's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

The current membership of the Cabinet is as follows:

Cllr Butt (Leader)

Cllr Pavey (Deputy Leader)

Cllr Hirani (Adults, Health and Well-being)

Cllr Moher (Children and Young People)

Cllr Mashari (Employment and Skills)

Cllr McLennan (Housing and Development)

Cllr Denselow (Stronger Communities)

Cllr Southwood (Environment)

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Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<b>March</b>				
<p><b>Temporary Accommodation Reform Plan</b> To minimise the use of Temporary Accommodation to meet homelessness demand in the medium term future, and where it is necessary to continue to use Temporary Accommodation, to improve the quality and cost of the accommodation used.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Community Well-being	14 Mar 2016	Operational Director, Housing and Employment Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk
<p><b>Charging Policy for Adult Social Care Services</b> To implement the changes to current charging policy brought about by the introduction of the Care Act 2014. This policy replaces the current charging regime under Fairer Charging for Services for non-residential care services and Charging for Residential Care Assessment Guidance (CRAG) for residential care services.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Community Well-being	14 Mar 2016	Direct Services Tel: 020 8937 4042 nancie.alleyne@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Library Stock Contract</b> To approve remaining an associate member of the Central Buying Consortium and to call off from the new Library Stock framework for the procurement of library stock, effective from April 2016.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Community Well-being	14 Mar 2016	Head of Culture Tel: 020 8937 3143 rashmi.agarwal@brent.gov.uk
<p><b>Determination of the proposal to permanently expand The Village Special School</b> To approve the expansion of The Village School by adding 35 new places for students aged four to 19 from April 2016.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Children and Young People	14 Mar 2016	Operational Director, Early Help and Education Tel: 020 8937 3510 cate.duffy@brent.gov.uk
<p><b>West London Alliance semi-independent accommodation framework agreement</b> To approve the West London Alliance semi-independent accommodation framework agreement for Looked After Children and Care Leavers.</p>	Cabinet	Strategic Director, Children and Young People	14 Mar 2016	Operational Director, Social Care Tel: 020 8927 4091 graham.genoni@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Civic Enterprise Strategy</b> To approve a Commercial Strategy for the Council identifying key areas of commercialisation that will be followed. .</p> <p><b>KEY</b></p>	Cabinet	Director, Performance, Policy and Partnerships	11 Apr 2016	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
<p><b>Procurement Strategy</b> To approve a Council Procurement Strategy setting out the direction of travel for the Council's procurement function.</p> <p><b>KEY</b></p>	Cabinet	Director, Performance, Policy and Partnerships	14 Mar 2016	Head of Commissioning and Procurement Tel: 020 8937 1439 terry.brewer@brent.gov.uk
<p><b>Social Value Policy</b> To approve a Social Value Policy for the Council</p> <p><b>KEY</b></p>	Cabinet	Director, Performance, Policy and Partnerships	14 Mar 2016	Head of Commissioning and Procurement Tel: 020 8937 1439 terry.brewer@brent.gov.uk
<p><b>Voluntary Sector Initiative Fund - Infrastructure Grant</b> To approval of the VSIF Fund - Infrastructure Grant from a one year grant to a two year grant.</p> <p><b>KEY</b></p>	Cabinet	Director, Performance, Policy and Partnerships	14 Mar 2016	Partnerships for Brent Programme Manager Tel: 020 8937 1047 diana.fitzwilliam@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Parking Issues Report</b> To consider a range of matters relating to on-street parking and charges including:</p> <ul style="list-style-type: none"> <li>i) Permits</li> <li>ii) Pay and display bays</li> <li>iii) School permits</li> <li>iv) Proposals for consulting and engaging on changes</li> </ul> <p>To approve of a formal list of officer posts authorised to cancel PCNs.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	14 Mar 2016	Head of Parking and Lighting Tel: 020 8937 2979 gavin.f.moore@brent.gov.uk
<p><b>Leopold Primary: Award of Construction Contract</b> To approve the award of a High Value building contract in support of the expansion of Leopold Primary School to 4FE across two sites.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	14 Mar 2016	Operational Director, Property and Asset Management Tel: 020 8937 1334 richard.barrett@brent.gov.uk
<p><b>Highways Capital Scheme Programme 2016-17</b> To approve the Highways Capital Scheme Programme 2016-17</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	14 Mar 2016	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Tackling Illegal Rubbish Dumping and Litter with Uniformed Street Patrols</b>            To authorise the engagement of a specialist company to assist the council's efforts to undertake enforcement against anyone committing an environmental crime, particularly the illegal dumping of rubbish and littering.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	14 Mar 2016	Operational Director, Environmental Services Tel: 020 8937 5342 chris.whyte@brent.gov.uk
<p><b>Future Service Model report for Brent Transport Service</b>            To agree a new service delivery model for Brent Transport Service.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	14 Mar 2016	Operational Director, Environmental Services Tel: 020 8937 5342 chris.whyte@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>South Kilburn Regeneration Programme</b> To note the progress with the overall Regeneration Programme .</p> <p>To authorise the service of demolition notices and the suspension of tenants' Rights to Buy in relation to secure tenancies at the following residential blocks within the South Kilburn Estate being: Dickens, Blake, Crone, John Ratcliffe and Zangwill and authorise the Director of Regeneration and Environmental Services to issue all and any notices required to be issued in connection with such demolition.</p> <p>To note the proposal to refresh the existing MasterPlan.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	14 Mar 2016	Operational Director, Property and Asset Management Tel: 020 8937 1334 richard.barrett@brent.gov.uk
<p><b>Knowles House</b> To approve the redevelopment of Knowles House to provide supported and temporary accommodation.</p> <p>To approve capital funding and to agree procurement of the professional team and building contractor.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	14 Mar 2016	Head of Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Regularisation of land ownership</b> To consider proposals for the settlement of an adverse possession submitted by the Oblates of Mary Immaculate Trustees Limited (The Oblates) in respect of the Marian Centre, Stafford Road, South Kilburn, NW6 5RS</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	14 Mar 2016	Head of Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk
<p><b>Proposals comprising a South Kilburn Enterprise Hub and new homes</b> To enter into collaboration, service level and joint venture agreements; to acquire lease/freehold interests, undertake a landswap; to authorise lettings (interim arrangement) to facilitate redevelopment; and approve investment.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	14 Mar 2016	stephen.hughes@brent.gov.uk
<p><b>Northwick Park car park: season ticket offer</b> To authorised the introduction of season tickets for Northwick Park car park, as part of managing parking demand in the area and achieving budget forecasts.</p> <p><b>KEY</b></p>	Highways Committee	Strategic Director, Regeneration and Environment	16 Mar 2016	Corporate Policy Tel: 020 8937 5300 mark.fairchild@brent.gov.uk



Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Petition – New Zebra Crossings in Chevening Road and Kingswood Avenue</b> To consider the response to a petition from the Al Sadiq</p> <p><b>KEY</b></p>	Highways Committee	Strategic Director, Regeneration and Environment	16 Mar 2016	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p><b>Queens Park Area Parking Congestion Measures</b> To agree to make the pilot parking scheme in the Queens Park area a permanent arrangement to help reduce congestion outside schools.</p> <p><b>KEY</b></p>	Highways Committee	Strategic Director, Regeneration and Environment	16 Mar 2016	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<b>April</b>				
<p><b>Authority to award the Youth Services contract</b> To authorise the award of a 4 plus 1 year contract for the provision of youth services in Brent in accordance with contract standing order 88.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Children and Young People	11 Apr 2016	Operational Director, Early Help and Education Tel: 020 8937 3510 cate.duffy@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Authority to Award the Works Contract for the Design and Build of Uxendon Manor Primary School Expansion</b></p> <p>To award the works contract for the design and build of the expansion at Uxendon Manor Primary School by:</p> <p>Awarding the stage 1 Pre-Construction Services Agreement (PCSA) contract for the design and build of the permanent expansion provision at Uxendon Manor Primary School.</p> <p>Awarding the early works contract for the permanent expansion provision at Uxendon Manor Primary School</p> <p>Delegating the award of the stage 2 main works contract at Uxendon Manor Primary School to the Strategic Director of Regeneration and Environmental Services.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	11 Apr 2016	Property and Asset Management Tel: 020 8937 3227 cheryl.andani@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Authority to Award the Works Contract for the Design and Build of The Stonebridge Primary School Expansion</b></p> <p>To award the works contract for the design and build of the expansion at The Stonebridge Primary School by:</p> <p>Awarding the stage 1 Pre-Construction Services Agreement (PCSA) contract for the design and build of the permanent expansion provision at The Stonebridge Primary School.</p> <p>Delegating the award of the stage 2 main works contract at The Stonebridge Primary School to the Strategic Director of Regeneration and Environmental Services.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	11 Apr 2016	Property and Asset Management Tel: 020 8937 3227 cheryl.andani@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Authority to Award the Works Contract for the Design and Build of Elsley Primary School Expansion</b></p> <p>To award the works contract for the design and build of the expansion at Elsley Primary School by:</p> <p>Awarding the stage 1 Pre-Construction Services Agreement (PCSA) contract for the design and build of the permanent expansion provision at Elsley Primary School.</p> <p>Delegating the award of the stage 2 main works contract at Elsley Primary School to the Strategic Director of Regeneration and Environmental Services.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	11 Apr 2016	Property and Asset Management Tel: 020 8937 3227 cheryl.andani@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Authority to Award the Works Contract for the Design and Build of Byron Court Primary School Expansion</b></p> <p>To award the works contract for the design and build of the expansion at Byron Court Primary School by:</p> <p>Awarding the stage 1 Pre-Construction Services Agreement (PCSA) contract for the design and build of the permanent expansion provision at Byron Court Primary School.</p> <p>Delegating the award of the stage 2 main works contract at Byron Court Primary School to the Strategic Director of Regeneration and Environment.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	11 Apr 2016	Property and Asset Management Tel: 020 8937 3227 cheryl.andani@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Source London</b> To approve entering into contract with BluePointLondon to manage, maintain and expand the EVCP network in Brent. The Electric Vehicle Charging Point (EVCP) network throughout London, previously run by Transport as Source London, is now operated by BluePointLondon . This is a pan-London initiative which supports our priorities in the Long Term Transport Plan 2015-2035.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	11 Apr 2016	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p><b>The provision of Civil Enforcement Agents for the Recovery of Parking and Traffic Debt</b> To authorise the extension of parking and traffic debt recovery contracts to be co-terminus with the main parking contract.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	11 Apr 2016	Head of Parking and Lighting Tel: 020 8937 2979 gavin.f.moore@brent.gov.uk
<p><b>Wembley Football Club – Proposed extension of outstanding lease.</b> To agree to the proposed Wembley FC lease extension from the 9 years unexpired term to 25 years to enable the grounds to be developed with a 3G Pitch.</p>	Cabinet	Strategic Director, Resources	11 Apr 2016	Head of Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk
<b>June</b>				

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Future Provision of Local Welfare Assistance within the Borough</b> To consider Local Welfare Assistance Scheme Review findings and Results from Public Consultation. To approve the provision of any future Local Welfare Assistance Scheme.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	27 Jun 2016	Customer Services and Benefits Tel: 020 8937 1931 david.oates@brent.gov.uk
<p><b>Performance Report 2015/16 (Quarters 3 and 4)</b> To consider the report which provides high-level information on the last two quarters of the financial year 2015/16 (Quarters 3 and 4).</p>	Cabinet	Director, Performance, Policy and Partnerships	27 Jun 2016	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
<p><b>Investment in Highways</b> To agree to further invest in improving the condition of the roads and pavements including development and implementation of a 'Gateway'. This will enable improved business intelligence and 5 year forward maintenance programme to be developed and an improved customer service experience to be achieved. The Gateway will enable confidence on the impact of future investment made and future funding levels required.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	27 Jun 2016	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk